

MEETING AGENDA

Topic: ME 486C

Friday, August,04,2017

3 PM to 5 PM

Meeting called by _____(Ahmad Alharbi)_____

Attendees: __**(All team members)**_____

First 60 minutes	Introductions <ul style="list-style-type: none">o Working on Velcro Straps	ENGR Café
Next 60 minutes	Develop Team Name, Mission, Etc. <i>All members</i> <ul style="list-style-type: none">• Use rivets and rivet washers to place the straps• Place the latch for the straps	Machine Shop Ahmad's Apt
Remaining minutes	Plan for next meeting Work on updating the website Finish the poster and edit it using Dr.Oman comments Practice the poster presentation	Ahmad's Apt

Upcoming requirements: 1) Print the poster. 2) practice on the presentation